

# REGISTRATION FORM

Please complete this registration form (one for each delegate - the form may be photocopied) and return it with full payment to the address indicated. PLEASE USE BLOCK CAPITALS.

Further details will be sent with a receipt and confirmation of booking.

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Position: \_\_\_\_\_ Department: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Country: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## A. CONFERENCE REGISTRATION

Full Delegate Package (includes all refreshments, lunches, and dinners - accommodation is **NOT** included)

- ❖ Earlybird registration before 28 June 2002 @ £320
- ❖ Late registration after 28 June 2002 @ £370
- ❖ Accompanying Person @ £75 (includes evening receptions, dinner and conference banquet only)
- ❖ International Collaboration Workshop on 18 August 2002 @ £35

(A) TOTAL £ \_\_\_\_\_

## B. ACCOMMODATION (includes bed and breakfast)

University Accommodation (single rooms):

Local Hotel Accommodation:

- \* Student standard @ £26 per night
- \* Student en-suite @ £35 per night
- \* Hotel (on site) @ £65 per night

- The Atrium, Princess Street, single room @ £88 per night
- Palace Hotel, Oxford Street, single room @ £95 per night
- Palace Hotel, Oxford Street, double room @ £115 per night

\* Free Internet access is available from UMIST bedrooms. Please tick box if required.

Nights Required:

Sat 17/8      Sun 18/8      Mon 19/8      Tue 20/8      Wed 21/8      Other Nights

(B) TOTAL £ \_\_\_\_\_

**C. SPECIAL REQUIREMENTS**

Please indicate any special requirements below, ie diet, access etc

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**D. SOCIAL PROGRAMME**

Visit to Quarry Bank Mill: A unique opportunity to visit a working textile mill that dates from the days of the Industrial Revolution. See how the textile industry began and how water power gave way to steam.

Wednesday 21 August 2002 @ £15

(D) TOTAL £ \_\_\_\_\_

**E. PAYMENT**

Full payment should accompany your registration. PAYMENT MUST BE IN STERLING.

TOTAL COSTS	REGISTRATION	(A)	£ _____
	ACCOMMODATION	(B)	£ _____
	SOCIAL PROGRAMME	(D)	£ _____
	<b>GRAND TOTAL</b>		£ _____

I enclose a cheque in sterling or bankers draft for £ \_\_\_\_\_ made payable to UMIST.

I have arranged payment by bank transfer (please enclose a copy of remittance statement)

Bank: Barclays Bank Plc, P O Box 357, 51 Mosley Street, Manchester, M60 2AU  
Account: 00043885  
Sort code: 20-55-34

Please send invoice - purchase order number \_\_\_\_\_ (copy enclosed)

Invoice address:

Please charge my credit card: VISA / MASTERCARD / SWITCH (please delete as appropriate)  
(NB This method of payment incurs a handling charge of 1.6%, which will be added to your account)

Card number

Expiry date

Cardholder's name \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

The registration form and payment should be returned to:

ICEE 2002 Conference Secretariat  
Manchester Conference Centre  
Weston Building  
UMIST  
P O Box 88  
Manchester  
M60 1QD, UK

Tel: +44 (0)161 200 4068

Fax: +44 (0)161 200 4070

Email: [mcc.reg@umist.ac.uk](mailto:mcc.reg@umist.ac.uk)

NB: A charge of £35 will be levied to cover administration costs for cancelled bookings. After 2 August, no refunds will be given for cancellations, although substitutions are permitted with advance notification.